

**TOWN OF DANDRIDGE, TENNESSEE
BOARD OF MAYOR AND ALDERMEN
Regular Meeting
10 October 2023**

I. CALL TO ORDER

- A. The Dandridge Board of Mayor and Aldermen (BMA) met in a regular session in Dandridge, Tennessee on Tuesday, the 10th day of October 2023.
- B. Vice-Mayor TODD KESTERSON was present and presiding and called the meeting to order.

II. ROLL CALL

- A. A roll call of the BMA was conducted with the following members responding:

- Alderman MIKE CHAMBERS
- Alderman JEFF DEPEW
- Vice-Mayor TODD KESTERSON
- Alderman MIKE NELSON
- Alderman MARIANNE REESE

ABSENT: Mayor GEORGE GANTTE
Alderman JESSICA ELDER

- B. A quorum being present, the following business was conducted and entered on the record:

III. PUBLIC HEARING

- Off Premise Beer Permit Application, Harry Spencer (Corporate Officer), Family Dollar Stores of TN (#26639), 1042 South Hwy 92, Dandridge

Rob Hosack, Decisions Consulting, representing Family Dollar LLC, have a number of internal store operations to be cognitive to not selling underage such as video surveillance (both outside and inside), utilize handheld scanner technology to help with ID recognition, all associates participate in an initial training program to include periodic updates, employs an outside vendor to assist with training, has a zero tolerance policy with immediate termination, and then all store personnel has to go through another particular training program. National violations with Family Dollar are less than 1.5% with 3,500+ stores. Family Dollar does take the sale of beer seriously.

Alderman DEPEW advised Mr. Hosack of the Responsible Vendor program and how it affects participants if underage sales are made.

IV. READING OF THE MINUTES

It came on a motion by Alderman CHAMBERS, seconded by Alderman REESE, to approve the Regular Session minutes of the September 12, 2023, meeting as written.

On a voice vote, the motion passed unanimously, and was so ordered.

V. PUBLIC PRESENTATIONS/COMMENTS

- Bobbie Fraska, 2180 Riverview Drive, Vice-President of Dandridge Ministerial Association – organizing the downtown Christmas Tree lighting on November 30th at 6:00 p.m. and requesting the use of a horse and buggy (carriage rides) that evening with the help of traffic control (Gay St to Main St with turnaround at TVA pump station/Methodist Church).

It came on a motion by Alderman DEPEW, seconded by Alderman REESE, to approve the carriage rides for the down Christmas Tree lighting ceremony on November 30th.

On a voice vote, the motion passed unanimously, and was so ordered.

- Marian Knight – request that the Municipal Code of Ordinances and guidelines be updated on the website to reflect changes, also to include the Zoning Ordinance, Historic Guidelines and Charter. Willing to volunteer for free her assistance in updating the website.

VI. PRESENTATION OF PETITIONS, MEMORIALS, REMONSTRANCES, AND COMMUNICATIONS

None presented.

VII. BUSINESS PRESENTED BY THE MAYOR

None presented.

VIII. FINANCIAL REPORT BY THE TOWN RECORDER

<u>Bank Balance:</u>	<u>BMA Acct:</u>	\$5,034,486.22	<u>DVFD Balance:</u>	\$ 419,011.66
	<u>Drug Fund Balance:</u>	\$ 24,501.00	<u>DWMF Balance:</u>	\$3,580,900.02

IX. PRESENTATION OF ORDINANCES AND RESOLUTIONS

- First Reading of **Ordinance 23/24-13** to Amend Title 16 Chapter 1 Adding Section 16-116 and Section 16-117 of the Dandridge Municipal Code (Street and Sidewalks)

It came on a motion by Alderman CHAMBERS, seconded by Alderman REESE, to approve Ordinance No. 23/24-13 on first reading.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Alderman REESE	AYE
Vice-Mayor KESTERSON	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- First Reading of **Ordinance 23/24-14** Amending the Zoning Map of the Town of Dandridge, Tennessee a Component of the Zoning Ordinance of the Town of Dandridge, Tennessee from a B-2 General Commercial District to a B-1 Central Business District (808 Valley Home Road, Map 68E, Group A, Parcel 21)

This item was not addressed and will be placed on the next agenda.

- First Reading of **Ordinance 23/24-15** Amending the Zoning Map of the Town of Dandridge, Tennessee a Component of the Zoning Ordinance of the Town of Dandridge, Tennessee from a R-1 Low Density Residential District to a R-2 High Density Residential District (Circle Drive, Map 68N, Group E, Parcels 8.01, 8.00, 3.01, 3.02, 3.03)

This item was not addressed and will be placed on the next agenda.

X. OLD BUSINESS

None presented.

XI. NEW BUSINESS

- Re-Bid – 2020 CDBG I&I Sewer System Improvements Sewer Line Extension

12" sanitary sewer line and manholes (from behind Jeff Co Workhouse to Nichols Road) – Merkel Bros. Construction, Inc. - \$1,165,170.00

Funding avenues = ARPA funds & CDBG funds (ARPA funds = \$1,124,800 minus the county match of 25% of their funds (\$895,000), with approximately \$1.2 million remaining in ARPA funds).

It came on a motion by Alderman REESE, seconded by Alderman CHAMBERS, to approve the bid from Merkel Bros Construction.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Alderman REESE	AYE
Vice-Mayor KESTERSON	NO		

On a roll call vote, the motion passed 4-1, with Vice-Mayor KESTERSON voting NO, and was so ordered.

- Dandridge School Lofts – 10’ Sanitary Sewer & Temporary Construction Easements

Sewer line will come down across front edge of the city lot along Banner Street and tie in down around the TVA property on Gay Street.

It came on a motion by Alderman CHAMBERS, seconded by Alderman NELSON, to approve the easements.

It came on a motion by Alderman DEPEW to amend the previous motion by asking for \$10,000 for the easements. Amended Motion failed for lack of a second.

A roll call was asked for and the BMA responded as follows on the original motion:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	NO	Alderman REESE	AYE
Vice-Mayor KESTERSON	AYE		

On a roll call vote, the motion passed 4-1, with Alderman DEPEW voting NO, and was so ordered.

- Grant Contract between the State of TN Dept of Tourist Development & Town of Dandridge - \$100,000 Grant / \$30,000 Grantee (Addition of Outdoor Pickle Ball Courts and Updates to Baseball/Softball Field Backstops)

80/20 grant, pickle ball courts and restroom on recently purchased property at Field of Dreams. Future project would include a playground facility and pavilion.

\$400,000 from tourism funds.

It came on a motion by Alderman NELSON, seconded by Alderman REESE, to approve the grant contract.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Alderman REESE	AYE
Vice-Mayor KESTERSON	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

- Media Advertising Agreement between Hire Creative Industry Ltd trading as Britalians TV

Item failed for lack of a motion.

- Draft Review of Ordinance Amending the Zoning Ordinance of the Town of Dandridge TN to Revise Development Regulations for Travel Trailer Parks

This item was not addressed and will be placed on the next agenda.

- DVFD Station 2 – Garland McCoig Fire Station Resolution

Resolution No. 10/11-17 (May 17, 2011) named the Town’s Fire Station No. 1 the “Garland P. McCoig Fire Station”.

A ceremony was held on September 28, 2023 naming the Town's Fire Station No. 2 the "Garland McCoig Fire Station".

It was the consensus of BMA to update the original resolution to name Fire Station No. 2 as the "Garland McCoig Fire Station".

- Dandridge Fire Department Public Protection Classification: (ISO) 04/4X

Informational purposes. It was the consensus of BMA to include this item once again on the next agenda.

- Dandridge Ministerial Association Christmas Tree Lighting Ceremony – November 30, 2023 at 6:00 p.m.

Addressed above in "PUBLIC PRESENTATIONS/COMMENTS" with Bobbie Fraska.

- Merriment on Main

\$2,500 is budgeted for Christmas in Dandridge (expect to spend approximately \$1,000 on a tree + \$500 for lights, etc). Remaining \$1,000 can be used for Merriment on Main.

Kristin Depew – requested \$1,200 from the Christmas in Dandridge budget in addition to the following:

- *Christmas in Dandridge – November 25th, every Saturday thru December 23rd.*
- *November 25th – Merriment on Main St. (small business Saturday), Llamas, facepainting, balloon twisters, magic, Knead Doughnuts, town Christmas tree ornaments, free Christmas pictures, vendors, shopping (Asking the town to sponsor/purchase the cost of Llamas (\$473) and face painting/balloon twisting (\$500) Tourism and Jefferson Alliance may purchase the ornaments and other children activities (cookie decorating, etc).*
- *December 2nd – Reindeer Run/Walk, partnering with the Chamber of Commerce, adult/student leadership classes and other groups to participate, proceeds will go towards Shop with a Cop. Also a Jingle Paws parade with dogs and pictures. Alderman Chambers will be Santa.*
- *December 9th – cookie crawl, candlelight shopping, and carriage rides*
- *December 16th – candlelight shopping, carriage rides*
- *December 23rd – DVFD Christmas Parade*

Request the town to sponsor/pay for Llamas, facepainting and reindeer antlers for the reindeer run for a total of \$1,143.

Still need funds for carriage rides and advertising.

Jefferson County Post will donate advertising and partner with Facebook boosting in partner with the town.

Request \$1,800 in addition to the \$1,000 left in the Christmas in Dandridge budget line item for advertising and carriage rides for two nights.

Invoices will funnel through the town to be paid.

Suggested to institute the sale of Christmas in Dandridge shirts once again with proceeds going into the Christmas in Dandridge line item for future use.

It came on a motion by Alderman CHAMBERS, seconded by Alderman REESE, to pull \$1,800 from the contingency fund for Christmas in Dandridge.

A roll call was asked for and the BMA responded as follows:

Alderman CHAMBERS	AYE	Alderman NELSON	AYE
Alderman DEPEW	AYE	Alderman REESE	AYE
Vice-Mayor KESTERSON	AYE		

On a roll call vote, the motion passed unanimously, and was so ordered.

Ms. Depew also requested BMA to consider the purchase of an ice skating rink.

Also consider re-instituting Shake the Lake in July in partnership with Tourism and Jefferson Alliance.

- Reindeer Run

This item was discussed in the above agenda item.

XII. DEPARTMENT HEAD UPDATES

- Town Administrator Chris Shockley
 - Letter from TN Comptroller of the Treasury re: budget adoption
 - Panic Door and Window for Police/PW Bldg and Door for Library have arrived
 - No negative comments from recent 3-way stop installation at Cherokee Drive and Evans Lane other than lack of notification to property owners regarding sign installation.
 - DVFD funds have not been invested with Local Government Investment Pool, waiting for application to be approved.
 - Downtown pump station fence should be installed by end of the week
 - Date for wreaths/snowflake dedication – November 14th at BMA meeting
 - Announced retirement of Town Recorder Cathy Dixon as of October 20, 2023.

- Codes Enforcement/Building Inspector Terry Reneau
 - Firehouse Subs is under construction
 - LaQuinta plans are headed to State Fire Marshalls office for approval
 - Weaver Building is under renovation
 - Windows will be installed in old elementary school

- Police Chief Carson Williams
 - Nothing to report

- Finance Kendall Moore
 - Auditors were here last week and all went well

XIII. MISCELLANEOUS

None presented.

XIV. ADJOURNMENT

It came on a motion by Alderman REESE, seconded by Alderman CHAMBERS, that the meeting of October 10, 2023, be adjourned.

On a voice vote, the motion passed unanimously, and was so ordered.

Todd Kesterson, Vice-Mayor

ATTEST:

Cathy Dixon Town Recorder

MINUTES-BMA-101023